

SHORT TERM CAMP FACILITY RESERVATION FORM

For Council and District Events, Scouting Units and Non-Scout Groups

ATTENTION: PLEASE NOTE: Your reservation IS NOT SCHEDULED until you receive a confirmation via email, mail or fax. Confirmation of your reservation will be set by May 15th for next years dates. Please DO NOT come to camp without the weekend confirmation packet or a Rental Contract for non-Scout groups. (Fees subject to change without notice).

Camp Royaneh (Cazadero, CA)

Arrival:

Day: _____ Date ____/____/____ Time: _____ am/pm

Departure:

Day: _____ Date ____/____/____ Time: _____ am/pm

Non- Boy Scout Group

Circle: Pack Troop Team Crew Ship # _____
District _____
Council (if not SFBAC) _____

If Council/District Event - Name of Event:

Reservation Contact Person:

Address _____

City: _____ State _____ Zip _____

Phone: Day: (_____) _____

Fax: (_____) _____

Cell: (_____) _____

E-mail _____

Adult Leader in Camp:

Address _____

City: _____ State _____ Zip _____


Phone: Day: (_____) _____

Cell: (_____) _____

E-mail _____

Estimated Attendance:

**FACILITY REQUESTS, CAMP FEES,
INFORMATION AND INSURANCE
REQUIREMENTS ON BACK**



Youth (under 21) _____ Adults (21+) _____

Check if Co-ed Group

Campsite Requested _____

Other special requirements/facilities: _____

APPROVALS FOR COUNCIL/DISTRICT EVENTS:

Staff Advisor: _____ Date _____

COUNCIL APPROVAL FOR THIS RESERVATION:

Date _____

Reservation: Approved Denied

Approval Conditions: _____

PAYMENT INFORMATION:

Checks enclosed for fees.

Charge my credit card:

Visa Mastercard

Exp: _____

Signature _____

Printed Name _____

Received in Office: _____

Mail, email or Fax Reservation form and fees (see back) to:
SFBAC
1001 Davis Street
San Leandro, CA 94577-1514.
Phone (510) 577-9000 Fax (510) 577-9002
Date Check to Camping Dept at (510) 577-9218

Please complete the following facility request information: *See requirements list at right

Building Fees are per 24-hour day

Camp Royaneh -

Scout/Non-Scout Rate

Entire Camp Rental per day \$900/1400

Sleeping Accommodations

- Cooks Cabin (6 max) \$ 40/45
- Bunk House (3 max) \$ 25/30
- Health Lodge (8 max) \$ 45/60
- Staff Cabin 1 (8 max) \$ 45/60
- Staff Cabin 2 (8 max) \$ 45/60
- Staff Cabin 3 (8 max) \$ 45/60
- Pioneer Village (54 max) \$ 20/40
- Frontiersman Vill. (40 max) \$ 20/40
- Forester Village (40 max) \$ 20/40
- Plainsman Village (48 max) \$ 20/40

Non-Sleeping Facilities

- Kitchen \$ 170/190
- Dining Hall (400 max) \$ 120/140
- Rifle/BB Gun Range * \$ 40/100
- Shotgun Range * \$ 40/100
- Archery (see note at top) * \$ 40/100
- Pool (5/15-10/1) * \$ 65/100
- Amphitheater

- [] Rifle Target \$.50 per target
- [] Clay Pigeons \$.50 per clay
- [] BB Target \$.25 per target

CAMP FEES

- \$5 per person per weekend for SFBAC units, plus \$3 per person each additional day.
- \$8 per person per weekend for out of council units, plus \$4 per person each additional day.
- \$11 per person non-scout units, \$5 per person each additional day.

Day Use: \$4 per person SFBAC, \$5 O/C

Cost will include per person fees, plus the total facility costs. (Boy Scout Units are required to submit **a \$25 deposit and all building fees with application.** No reservations are approved without deposit.) Deposit is refundable if notice of cancellation is made two weeks in advance of arrival time.

Girl Scouts are charged at same rates as Boy Scouts. Non-Scouting groups pay total fees before attending camp, **details will be provided on reservation contract.**

Total Building Fees	+Use fee deposit	=Total deposit due
\$	+\$25	=\$

Remaining fees are due at camp. Please be sure to bring the final payment check to camp.

RESERVATION PROCESS / INFORMATION:

1. Fill out application completely.
2. Submit form to SFBAC a minimum of three weeks in advance, with fees.
3. Non-Scout groups must be Non-Profit organizations and need to provide non-profit status letter. **(A detailed rental contract, including liability insurance requirements will be sent to your contact person and, must be returned).**
4. Tour Permits are not your camp reservation or confirmation.
5. Balance of fees to be paid directly to camp ranger.
6. Shooting Range usage requires compliance with range operating procedures. These procedures will be sent to you after reservation is confirmed or available on our website (www.sfbac.org).
7. Swimming requires Red Cross Water Safety Instructor or BSA Safe Swim Defense. Proof of certification will be required on site.
8. Specific campsites may be requested, however, assignment of campsites is at the discretion of the camp ranger.
9. NO ALCOHOL is permitted at Scouting Activities.

CLEANING / DAMAGE FEE

Please provide credit card information below for **cleaning/damage fees.** This card number will be held until the Ranger checks your site out prior to your departing from camp. If there is no damage/cleaning to be done when your group leaves then your credit card information will be destroyed. In the event of cleaning/damage you will be notified and your payment processed, plus any amounts in excess of the fee.

Visa Mastercard

Exp: _____

Signature _____

Printed Name _____

GARBAGE

Garbage is required to be hauled away by camp users. Those renting the kitchen may deposit their garbage in the dumpster in camp. Those not using the kitchen can leave their garbage by paying a \$50 fee.